

APS I-Teams and MOUs 101 Webinar

10/8/2015

Questions & Answers

1. Will there be a statewide case management database, or just a reporting and data collection system?
 - A. ODJFS is looking at a case management system for APS, however it will not be as extensive as the SACWIS system currently being used for child welfare. It will record all referrals received, screening decisions, record of the investigation and case services, etc. The system will be effective 7/1/16.
2. Will the power point be sent out to participants of the webinar?
 - A. Yes, the power point will be sent out to all who registered for the webinar. A copy will also be available on the OFC website: <http://jfs.ohio.gov/ocf/Reports-Plans-and-Presentations.stm>.
3. I cannot print the PP Presentation, can it be e-mailed please.
 - A. Yes, the power point will be sent out to all who registered for the webinar. A copy will also be available on the OFC website: <http://jfs.ohio.gov/ocf/Reports-Plans-and-Presentations.stm>
4. Can we call the I-Team a Multi-Disciplinary Team? Since this is a requirement we want to make sure it is OK to call it something else.
 - A. Yes, it is fine to call it a Multi-Disciplinary Team. Please be sure the team charter or signed agreement identifies that this team is serving as the county's I-Team.
5. Is it OK for I-Team membership to be dynamic and add team members to it as we move forward?
 - A. Definitely. The purpose of the I-Team is to ensure that the team is comprised of people who are able to best meet the needs of the community. As the needs of the community change, so may the members of the I-Team.
6. What do you need from us to document that we have an active I-Team?
 - A. This was covered in the webinar power point, however, it is also on listed on the APS Planning Process Invoice. For each Planning Process activity, the invoice provides a "checklist" of what documentation is required when submitting the packet for each planning grant activity.
7. Do you need the signed I Team agreements from everyone on the I Team?
 - A. There should be a single agreement that is signed by everyone.

8. What signatures are required for submission of I-Team documents?
- A. While there are no requirements on WHO you have as part of your I-Team (this selection should be based on the needs of your community), those who are part of the team need to provide actual signatures.
9. Will there be guidelines for allowable cost for the grants?
- A. Once the money for the planning grants is disseminated, it is available for the county to spend. While the money is being provided to support APS program development, ODJFS will not require counties to submit any expenditure reports detailing how the money was spent. The money can be used at the discretion of the agency.
10. Are there rules regarding what the planning funding is able to pay for, i.e., food for the I-Team during a planning lunch or breakfast meeting?
- A. No, there are no specifications on how the money can/should be used.
11. Can the APS and CPS MOU be combined?
- A. Yes, provided all requirements for both programs are met within the document.
12. Was the first question about the new data management system – what was the update on that?
- A. ODJFS is looking at working with a vendor, and the project is currently in the contract negotiations phase. No further information can be released at this time due to the pending negotiations.
13. Can you provide contact info for ODJFS resource?
- A. You may contact the APS mailbox at APS_Mailbox@jfs.ohio.gov or any of the program staff as follows:
1. NE: Amy.Welling@jfs.ohio.gov
 2. SW: STONEH01@jfs.ohio.gov
 3. Central: Olympia.Boyce-Taylor@jfs.ohio.gov
 4. SE: Robin.Miller@jfs.ohio.gov.
14. I am not sure I understood the question about the I-Team agreement – are you expecting to get a signed agreement by each member which is how the template is set up and how we have been working to secure it – or is there supposed to be one agreement signed by all members?
- A. One agreement should be submitted; it may have multiple signature pages, or all signatures on one page.

15. Will you be documenting the questions and answers and sending them out to us? This is really helpful!!!

A. Yes, a Q&A document will be developed and made available to everyone.

16. Thanks so much, you guys did a great job!

A. Thank you for the feedback!

17. Thank you! Awesome Job!

A. Again, thank you! The feedback is appreciated.