

SCOTI

January 2005

- 1) I have a group of exited WIA participants that I have not been able to get information on to complete the post exit tabs. I have no correct information that I can enter on the screens. I have many names from last quarter on the Performance Reminder Screen. Is there a way to document that contact was attempted without success? I know that we will not get Performance Credit for them; but at this point, I'd just like to clear the names that I can off the Performance reminder screen.*

If the individuals do not have positive outcomes, there is a way to report negative outcomes in the post-exit fields. Each of the drop-down menus has the ability to report these type of outcomes, and it will vary for each of the reporting categories. If you complete the fields as requested for each of the reminders as instructed, the reminders will then go away the next day.