



263 Shuman Boulevard  
Naperville, IL 60563

September 1, 2009

Rapid Response Section  
Bureau of Workforce Services  
Ohio Department of Job and Family Services  
Worker Adjustment and Retraining Notification (WARN) Act  
P.O. Box 1618  
Columbus, Ohio 43216-1618

Re: Notice of Permanent Plant Closing of Entire Facility  
OfficeMax Contact Center  
8801 Tyler Blvd, Mentor, OH

This notice is being provided to you pursuant to the Worker Adjustment and Retraining Notification Act of 1988, which requires employers to give notice to certain government units or officials of a plant closing.

OfficeMax Incorporated has made the decision to permanently close its entire facility at 8801 Tyler Blvd, Mentor OH. Today we issued 60 day notices to our 201 Mentor employees in accordance with the Worker Adjustment and Retraining Notification Act (WARN). Vickie Bennett, Human Resource Manager, can be contacted at 440.382.3837 for further information regarding the WARN process.

The facility closing will impact 201 employees with an expected closing date of October 31, 2009. None of the affected employees have any bumping rights. We anticipate that employee separations will occur during a 14 day period beginning on October 31, 2009.

Any questions regarding this decision can be directed to William Bonner, Senior Director External Relations, at 630.864.6826.

Affected Job Titles	Total # of Incumbents	
Asst, Executive	1	
Expeditor, Contact Center	47	
GM, Contact Ctr	1	
Lead, Building Services	1	
Mgr, Customer Relations	2	
Rebuyer, Customer Service Small Market	12	
Rep, Catalog Sales Direct	14	
Rep, Customer Service	83	
Rep, Mentoring Customer Service	11	
Rep, Outbound Reactivation Telesales	8	
Spec, Admin	2	
Spec, IT Support	1	
Spec, Technical	1	
Supv, Customer Relations	12	
Supv, Outbound Retention	1	
Tech, Administration	1	
Trainer, Contact Center	2	
Field HR Generalist	1	