



Ohio SACWIS Project

Use Case IV04 Record Law Enforcement Involvement (UC76)

Version 1.5

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Prepared BY:

Dynamics Research Corporation
4010 East 5th Avenue
Columbus, Ohio 43219

Revision Log

Version	Date	A/D/C (Add, Delete, Change)	Author	Document Section #	Description
1.0	06/16/2004		M. Gagnon C. Roy		Initial version
1.1	07/27/04		T Bendert		Edits from working sessions
1.2	08/02/04		T Bendert		Use Case Session
1.3	10/1/04		T Bendert		Revisions prior to R session. I also made changes based on checklist.
1.4	10/11/04		T Bendert		Final Revisions prior to the R's
1.5	10/18/04		C. Roy		RRD Revisions

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1 Description

By the nature of the situation, OAC rule, or agency procedures, a worker may request assistance from the appropriate law enforcement agency. For example: the safety of a child or worker may be jeopardized; the report requires third-party involvement; involvement may be directed by internal agency procedures or the county memorandum of understanding. The worker records the date, time of the initial request and details of any follow-up activities (details of law enforcement’s investigative report, etc.). The worker records if Law Enforcement declined to assist.

Terminology Key:

Remove after cut and paste. CUT AND PASTE the new wording for this definition – has been changed) to all other IV use cases

Assessor/Investigator/Worker: The PCSA employee who responds to ensure child safety, assess risk and determine whether or not agency services/involvement is warranted. NOTE: For purposes of the assessment/investigation use cases, we will use worker as a generic term.

2 Characteristic Information



Name	IV04 – Record Law Enforcement Involvement (UC76)
Scope	 Business
Level	 - Primary Task
Actor(s)	Supervisor; Worker
Stakeholders and Interests	<ol style="list-style-type: none"> 1. PCSA 2. Referral Source 3. Investigation Participants 4. Law Enforcement Agencies
Pre-conditions	N/A
Post-conditions	Request was documented in the system
Trigger(s)	N/A
Requirements Addressed	69, 155, 156, 189

Figure 1 - IV04 Record Law Enforcement Involvement (UC76)

3 Basic Flow

3.1 Usage Examples and Narratives

Scenario 1: Record Law Enforcement Involvement

E.g. The worker requests the assistance of law enforcement to facilitate contact with an alleged child victim in a household where a threat to the worker and safety to the child has been received. The worker contacts Law Enforcement as directed by internal agency procedures or the county memorandum of understanding.

3.2 Main Success Scenarios

Scenario 1: Record Law Enforcement Involvement

1. Worker accesses the Law Enforcement Involvement page in the system
2. Worker selects the Case to record the Law Enforcement Involvement information.
3. Worker records Law Enforcement Involvement details. (MSS)
4. Worker records if law enforcement declined to assist. If no, worker records reason law enforcement declined to assist. (MSS)
5. System will autofill narrative law enforcement information into the Casework Activity Log. IV02 Record Casework Activities Log (UC80).

4 Important and Required Fields

MSS or AF Step	Fields
MSS 1 Step 3	<p>Law enforcement involvement details:</p> <ul style="list-style-type: none"> • Date and time of request to law enforcement • Name of Officer assigned • Badge Number • Jurisdiction • Results of law enforcement involvement (textbox) • Ability to add more than one officer and/or badge number
MSS 1 Step 4	Did Law Enforcement Assist? <input type="checkbox"/> Yes <input type="checkbox"/> No checkbox, If No then

	text box for reason why declined.
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Figure 2 - Important Fields

5 Special Requirements

6 Notes, Background Information, User Interface Ideas

Requirements allocated to this common use case	
	<u>Primary Responsibility</u>
RFP69	Wording needs to be added
RFP155	Original wording: Police notification indicator (<i>Data Requirement</i>) 8/2/04: <u>No wording change</u>
RFP156	Original wording: Police officer assigned to case (<i>Data Requirement</i>) 8/2/04: <u>No wording change</u>
RFP189	Original wording: Record of whether law enforcement's assistance was requested and the results of the request (<i>Data Requirement</i>) 8/2/04: <u>No wording change</u>

10/11/2004 3:25 PM