

**Ohio SACWIS Project**  
**CM10 Record Case Services (UC303)**  
**Version 2.0**

November 15, 2004

Prepared for:



Prepared by:

Dynamics Research Corporation  
4010 East 5<sup>th</sup> Avenue  
Columbus, Ohio 43219



## Revision Log

Version	Date	A/D/C (Add, Delete, Change)	Author	Document Section #	Description
1.0	08/11/2004		Caroline Roy		Initial version
1.1	8/16/04	A/D/C	T Bendert		Revisions prior to U session
1.2	8/18/04		T Bendert		Revisions during U session
1.3	9/20/2004		C. Roy		Revision
1.4	9/28/2004		C. Roy/Susan Drummond		Revision during Use Case Session
1.5	9/29/2004		C. Roy		Revision during Use Case Session
1.6	10/15/2004		C. Roy		Revision prior to RRD Session
1.7	10/25/2004		C. Roy		RRD Session
2.0	11/15/2004		Caroline Roy		RRD Final Version

## Table of Contents

Revision Log .....	3
Table of Contents .....	4
1 Description .....	5
2 Characteristic Information .....	8
3 Basic Flow .....	9
3.1 Usage Examples and Narratives .....	9
3.2 Main Success Scenarios.....	10
4 Important and Required Fields .....	14
5 Special Requirements.....	22
6 Notes, Background Information, User Interface Ideas.....	22

# 1 Description

This is a CRUD (Create, Read, Update, Delete) use case regarding the case participant(s) services.

This use case records the way in which a worker can assign and provide services for case participant(s) and the process a worker completes to document a Needed, Planned, Reviewed Service in addition to recording Barriers to Services.

Case Services Flow: The worker would access the 'Needed' services in one tab/screen by participant. The worker would then navigate to another tab/screen to identify the 'Planned' services. The services that were identified as 'Needed', would fill into the 'Planned' tab by participant, and from there the worker would prioritize the services that were necessary for the participant, add any additional services that were planned, and record any barriers from a pick list. The system would display the dates of authorization, the authorization status of the service, and a place to review the service later (where the worker would update whether it had been continued, modified or terminated). The system would also display a narrative textbox for comments at the review of the service.

The user needs to be able to identify a service that is 'Needed' and attach it to a participant. Also, they need to be able to identify the services that are 'Planned' through the assessment/investigation.

The system could send a tickler to the service authorization worker when/if a service requires authorization. For some services, the authorization would happen behind the scenes and wouldn't require a separate action by the worker. The system should auto-fill the authorization status back into the 'Planned' Services window after it has been approved by the authorization worker. The group determined that the worker would need the start date of services for the SAR and Case Review. A placeholder was added to the use case to discuss planned/start date of the service during the discussion of Case Review.

Would services be reviewed outside of Case Review? Yes, examples would be Independent Living cases with emancipated youth, and cases that had services assigned at intake. Once a service is applied, can it be deleted? What if a service is chosen in error? At the planned stage, the worker would send the services for route and apply approval. Prior to that, the service could be deleted. Once a service is authorized/approved, it cannot be deleted. If necessary, the worker could mark the service as modified and use the narrative text box to explain the reason for the change.

For changes at review of services: If the worker selects terminated/modified for a service, a tickler would be sent to the authorization worker for additional funding and/or to let them know that there would be no additional funding. Termination of a service only speaks to the ending of the agency's monitoring of the service. The participant(s) could still be using the service, but the agency will not be monitoring them anymore.

Termination does not mean the service will necessarily be 'stopped'. The team doesn't want to use the same wording in the Case Review document. This was noted as a parking lot issue.

The worker records services which are tracked in Report, Disposition, All Assessment Tools (Safety Plan, Safety Assessment, Family Assessment, Case Plan, SAR, Case Review, Reunification Assessment, Post Family Assessment/Investigation Activity, Specialized Assessment/Investigation (Third Party), Court Order for Services and Case Conferencing, Decision for services.

### **Definitions**

Case Management Services: activities performed by the PCSA or private child placing agency (PCPA) for the purpose of providing, recording and supervising services to a child and his parents, guardian, custodian, caretaker, or substitute caregiver.

### Counseling Services:

- General counseling services performed by a PCSA or by the shelter for victims of domestic violence to assist a child, a child's parents, a child's sibling in alleviating identified problems that may cause or have caused the child to be an abused, neglected or dependent child
- Psychiatric or psychological therapeutic counseling services provided to correct or alleviate any mental or emotional illness or disorder and performed by a licensed psychiatrist, licensed psychologist or person licensed under Chapter 4754 of the Revised Code to engage in social work or professional counseling.

### Diagnostic services

- Medical, psychiatric or psychological services performed by a licensed physician, psychiatrist, psychologist, licensed professional counselor with clinical endorsement or a licensed independent social worker for the purpose of evaluating an individual's current physical, emotional, or mental condition
- 

Help Me Grow – early intervention services: means services provided to a child under age three which can include developmental evaluations and assessments, speech and hearing services, family training and counseling, home visits, occupational or physical therapy, social and psychological services and service coordination.

Emergency Shelter: The short-term crisis placement of any child who is threatened or alleged to be abused, neglected or dependent to an extent that there is imminent risk to the child's life, physical or mental health or safety.

Home Health Aide Services: The personal care and maintenance activities provided to individuals for the purpose of promoting normal standards of health and hygiene.

Homemaker Services: The professionally directed or supervised simple household maintenance or management services provided by trained homemakers or individuals to families in their own homes.

Protective Day Care Services: Services provided for a portion of the twenty-four hour day for the direct care and protection of children who have been harmed or threatened with harm or who are at risk of abuse, neglect or exploitation due to a psychological or social problem, or physical or mental handicap of a caretaker parent or whose health or welfare is otherwise jeopardized by their home environment.

Substitute Care: The care provided to a child apart from his parent or guardian, while the child's custody is held by a PCSA or PCPA.

Therapeutic Services: Medical, psychiatric or psychological services performed by licensed or certified physicians, psychiatrists, psychologists, professional counselors or independent social workers for the purpose of correcting or alleviating physical, mental or emotional illnesses or disorders.



Adoption: The creation, by a court of competent jurisdiction, of parental rights and responsibilities between a child and an adult, along with the termination of all parental rights and responsibilities to the child held by any other person, which have not been previously surrendered or terminated by court order.

Information and Referral Services: Services which may assist any person in location and/or using available and appropriate resources.

Life Skills Services: A series of developmentally appropriate services or activities that provide an opportunity for a child to gain the skills needed to live a self-sufficient adult life pursuant to rule 5101:2-42-19 of the Administrative Code.

Unmarried Parent Services: as defined by the 5101:2-42-70 of the Administrative Code.

## 2 Characteristic Information

<b>Name</b>	<b>CM10 Record Case Services (UC303)</b>
<b>Scope</b>	 Business – Case Management
<b>Level</b>	 - Primary Task
<b>Actor(s)</b>	Worker, Supervisor
<b>Stakeholders and Interests</b>	<ol style="list-style-type: none"> <li>1. Service Providers</li> <li>2. PCSA</li> <li>3. Case Participants</li> <li>4. Parties to the Case</li> <li>5. PCPA</li> <li>6. ODJFS</li> <li>7. State ICPC worker</li> </ol>
<b>Pre-conditions</b>	The case is open.
<b>Post-conditions</b>	A non-placement service has been recorded for a case participant on a case.
<b>Trigger(s)</b>	
<b>Requirements Addressed</b>	RFP37.2, RFP80, RFP80.1, RFP80.2, RFP80.3, RFP80.4, RFP196, RFP197, RFP263, RFP277, RFP294, RFP295, RFP296, RFP297, RFP298, RFP314(obsoleted), RFP329, RFP341, RFP352, RFP376.4

**Figure 1 – CM10 Record Case Services (UC303)**

## **3 Basic Flow**

### **3.1 Usage Examples and Narratives**

Scenario 1: Identify a 'Needed' Service for a Case Participant

E.g. A worker has decided a family is in need of parenting services. The worker needs to record parenting classes for the case participant(s) in the system.

Scenario 2: Identify a 'Planned' Service for a Case Participant

Scenario 3: Update and Review a 'Planned' Service

Scenario 4: Read(view) Service Information

Scenario 5: Delete a 'Needed' Service

Scenario 6: Delete a 'Planned' Service (*prior to sending for a Service Authorization*)

Scenario 7: Delete Reviewed Service

## **3.2 Main Success Scenarios**

### **Scenario 1: Identify a 'Needed' Service for a Case Participant**

1. The worker accesses their workload which displays case assignments. Find a Workload (UC)
2. The worker selects the case.
3. The worker accesses the Services page of the system.
4. The worker accesses the Needed Services tab.
5. The system displays the services.
6. The worker records Placement Leave Types (place holder)
7. The worker selects the 'Needed' service(s). (*MSS*)
8. The system displays all case participants.
9. The worker selects the participant(s) for whom the service(s) are for.
10. The system designates the service as 'Needed' (checkbox/radio button)
11. The worker optionally records narrative information concerning status of Needed Services.
12. The system retains the Needed Services selected in a history grid with the date that the service was identified as 'Needed'.
13. The worker saves the information.

## **Scenario 2: Identify a Planned Service for a Case Participant**

1. The worker accesses their workload which displays case assignments. Find a Workload (UC)
2. The worker selects the case.
3. The worker accesses the Planned Services tab
4. The system displays all case participants.
5. The worker selects the participant(s) for whom the service(s) are for.
6. The system displays the 'Needed' services from the Needed Services page window.
7. The worker edits the existing needed services and designates the service as 'Planned' (checkbox/radio button).
8. The worker selects the additional 'Planned' service(s) optionally to add additionally planned services.
9. The system generates a dialog box asking the worker if they need to send a request for services authorization to authorize services.
10. The worker submits the Planned service for service authorization. FM05 Maintain Service Authorization (UC)
11. The system generates a tickler to the Service Authorization Worker with Planned service selection information from the Planned Services window requesting authorization of the service and date via FM05 Maintain Service Authorization (UC)
12. The system autofills the authorization status when complete to the Planned Services page.
13. The system autofills the date 'Planned' services started.
14. The worker saves Planned information in the system.

### **Scenario 3: Update and Review a 'Planned' Service**

1. The worker accesses their workload which displays case assignments. Find a Workload (UC)
2. The worker selects the case.
3. The worker accesses the Services page of the system.
4. The worker accesses the Planned Services tab.
5. The system displays case participants.
6. The worker selects the participant(s) for whom the service(s) are for.
7. The system displays the 'Planned' services previously selected.
8. The worker reviews the existing 'Planned' services.
9. The worker records that services were 'Provided'.
10. The worker records progress of specific planned services. (*MSS*)
11. Upon completion of review, the system generates a tickler concerning progress of the service to the Service Authorization worker.
12. The worker records progress narrative information. (textbox)
13. The system designates the service as 'Reviewed' (checkbox/radio button).
14. The worker records barriers to 'Needed' and 'Planned' services. (*MSS*)
15. The worker records barrier narrative information by service. (textbox)
16. The worker selects additional 'Planned' service(s) optionally.
17. The worker saves the information.

#### **Scenario 4: Read(view) Service Information**

1. The worker accesses their workload which displays case assignments. Find a Workload (UC)
2. The worker selects the case.
3. The worker accesses the Services page of the system.
4. The worker selects the participant(s) for whom the service(s) are for.
5. The worker selects the services information he/she wishes to view/read.
6. The worker views/reads 'Needed', 'Planned' and 'Reviewed' service information on the case participant.
7. The worker exits the Services page.

#### **Scenario 5: Delete a 'Needed' Service**

1. The worker accesses the Services page of the system.
2. The worker selects the participant(s) for whom the service(s) are for.
3. The system displays all services for that case participant.
4. The worker selects the 'Needed' service he/she wishes to delete.
5. The worker deletes a 'Needed' Service.

#### **Scenario 6: Delete a 'Planned' Service** *(prior to sending for a Service Authorization)*

1. The worker accesses the Services page of the system.
2. The worker selects the participant(s) for whom the service(s) are for.
3. The system displays all services for that case participant.
4. The worker selects the Planned service he/she wishes to delete.
5. The worker deletes a Planned Service.

**Scenario 7: Delete Reviewed Service**

1. The worker accesses the Services page of the system.
2. The worker selects the Reviewed service he/she wishes to delete.
3. The delete button is disabled and the worker is unable to delete the service.

**4 Important and Required Fields**

MSS or AF Step	Fields
<p>MSS 1 Step 5</p> <p>Needed Services</p> <p>Get updated service document</p>	<p><u>Adoption Services</u></p> <ul style="list-style-type: none"> <li>▪ Home study approval</li> <li>▪ Postfinalized Adoption Services</li> <li>▪ Prefinalized Adoption Services</li> <li>▪ Training Recruitment</li> </ul> <p><u>Case Management Services</u></p> <ul style="list-style-type: none"> <li>▪ Arranging for Services</li> <li>▪ Case Planning</li> <li>▪ Casework Counseling</li> <li>▪ Information and Referral</li> <li>▪ Monitoring Services</li> <li>▪ Monitoring Case Progress</li> <li>▪ Assessment Tools</li> <li>▪ Self-Sufficiency Contract Coordination</li> <li>▪ Supervised Visitation</li> <li>▪ Other</li> </ul> <p><u>Child and Adolescent Activities</u></p> <ul style="list-style-type: none"> <li>▪ Mentoring</li> <li>▪ After School Services</li> <li>▪ Day Camp</li> <li>▪ Recreational Services</li> </ul>

	<p><u>Communication</u></p> <ul style="list-style-type: none"><li>▪ Signing Services (need definition of signing)</li><li>▪ Translation Services (Interpreter)</li></ul> <p><u>Counseling/Therapy</u></p> <ul style="list-style-type: none"><li>▪ Abuse Perpetrator</li><li>▪ Abuse Victim</li><li>▪ Alcohol Abuse Treatment-Inpatient</li><li>▪ Alcohol Abuse Treatment – Outpatient</li><li>▪ Alcohol Prevention Services</li><li>▪ Alcohol Support Services</li><li>▪ Drug Abuse Treatment – Inpatient</li><li>▪ Drug Abuse Treatment – Outpatient</li><li>▪ Drug Prevention Services</li><li>▪ Drug Support Services</li><li>▪ Smoking Avoidance Services</li><li>▪ Anger Management</li><li>▪ Child Development</li><li>▪ Marital</li><li>▪ Occupational</li><li>▪ Therapeutic</li><li>▪ MST – Multi-Systemic Therapy Services</li><li>▪ Parenting</li><li>▪ Physical Therapy</li><li>▪ Play</li><li>▪ Self Esteem/Confidence Development Services</li><li>▪ Self Help/Support Group Services</li><li>▪ Speech</li><li>▪ Stress Management</li></ul>
--	---

	<ul style="list-style-type: none"><li>▪ Other</li></ul> <p><u>Day Care</u></p> <ul style="list-style-type: none"><li>▪ Day Treatment Services</li><li>▪ Employment/Training Related</li><li>▪ Protective Day Care</li><li>▪ Employment Related</li><li>▪ Other</li></ul> <p><u>Diagnostic/Evaluation/Assessment Services</u></p> <ul style="list-style-type: none"><li>▪ Batterer Assessment</li><li>▪ Alcohol Abuse</li><li>▪ Child Development</li><li>▪ Dental</li><li>▪ Drug Abuse</li><li>▪ Educational</li><li>▪ Hearing</li><li>▪ Medical</li><li>▪ Psychiatric/Psychological</li><li>▪ Sexual Assault</li><li>▪ Vision</li><li>▪ MRDD and MRDD Services</li><li>▪ Other</li></ul> <p><u>Domestic Violence Assistance</u></p> <ul style="list-style-type: none"><li>▪ Domestic Violence Counseling</li><li>▪ Domestic Violence Shelter</li><li>▪ Healthy Homes</li></ul> <p><u>Educational Services</u></p> <ul style="list-style-type: none"><li>▪ Community College</li><li>▪ Community Education Services/Outreach</li><li>▪ Educational Advocacy</li></ul>
--	---

	<ul style="list-style-type: none"><li>▪ GED Classes</li><li>▪ Head Start</li><li>▪ Parenting Education Services</li><li>▪ Pregnancy Classes</li><li>▪ Special Education</li><li>▪ Pregnancy Prevention</li><li>▪ Alternative School</li><li>▪ Budgeting Training</li><li>▪ IEP</li><li>▪ IDP</li><li>▪ Nutritional Education</li><li>▪ GRADS Program</li><li>▪ Tutoring</li><li>▪ Other</li></ul> <p><u>Emergency Services</u></p> <ul style="list-style-type: none"><li>▪ Child Shelter</li><li>▪ Crisis Services</li><li>▪ Crisis Nursery Services</li><li>▪ Domestic Violence Shelter</li><li>▪ Emergency Caretaker Services</li><li>▪ Emergency Food and Clothing</li><li>▪ Emergency Medical Care</li><li>▪ Emergency Placement</li><li>▪ Family</li><li>▪ Other</li></ul> <p><u>Family Preservation Services</u></p> <ul style="list-style-type: none"><li>▪ Intensive Home Based Services</li><li>▪ Parent Aide Services</li><li>▪ Unmarried Parent Services</li></ul>
--	---

	<ul style="list-style-type: none"><li>▪ Kinship Care Family Preservation Services</li><li>▪ Family and Children First</li><li>▪ Cluster</li><li>▪ Other</li></ul> <p><u>Financial Support</u></p> <ul style="list-style-type: none"><li>▪ Clothing (non-emergency)</li><li>▪ Food Stamps</li><li>▪ Medicaid Card</li><li>▪ TANF/OWF</li><li>▪ Utilities</li><li>▪ Budgeting</li><li>▪ IV-E Adoption Assistance</li><li>▪ Financial Management</li><li>▪ OWF Extension</li><li>▪ Financial Assistance</li><li>▪ Non-Recurring</li><li>▪ Adoption Assistance</li><li>▪ SAMS</li><li>▪ PASSS</li><li>▪ PRC</li><li>▪ Other</li></ul> <p><u>Home Management Services</u></p> <ul style="list-style-type: none"><li>▪ Environmental Management</li><li>▪ Homemaker Services</li><li>▪ Housing Services</li><li>▪ Housing Habitability</li><li>▪ Other</li></ul> <p><u>Independent Living</u></p> <ul style="list-style-type: none"><li>▪ Emancipated Youth</li></ul>
--	---

	<ul style="list-style-type: none"><li>▪ Life Skill Assessment Services</li><li>▪ Independent Living Skills Services</li><li>▪ Other</li></ul> <p><u>Legal Services</u></p> <p><u>Medical Care</u></p> <ul style="list-style-type: none"><li>▪ Annual Physical</li><li>▪ Acute Illness</li><li>▪ Assessment/Screening</li><li>▪ Dental</li><li>▪ Emergency</li><li>▪ Health Education/Prevention Services</li><li>▪ Home Health Nurse/Aide</li><li>▪ Initial Evaluation</li><li>▪ Inpatient (Non-emergency)</li><li>▪ Outpatient (Non-emergency)</li><li>▪ Immunizations</li><li>▪ Physical Therapy</li><li>▪ Routine Examination</li><li>▪ Vision Care Services</li><li>▪ Smoking Avoidance Services</li><li>▪ Surgery</li><li>▪ Other</li></ul> <p><u>Placement Services</u></p> <ul style="list-style-type: none"><li>▪ Child Substitute Care Services</li><li>▪ Residential Services</li><li>▪ Respite Care</li><li>▪ Substitute Caregiver Services</li><li>▪ Summer Residential Camp Services</li><li>▪ Other</li></ul>
--	---

	<ul style="list-style-type: none"> <li>▪ ICPC Residential</li> <li>▪ ICPC Foster</li> <li>▪ ICPC Adoption</li> <li>▪ ICPC Relative</li> <li>▪ ICPC Parent</li> <li>▪ ICPC Other</li> <li>▪ ICPC Regulation 7 Relative</li> <li>▪ ICPC Regulation 7 Parent</li> </ul> <p><u>Leave Services</u></p> <ul style="list-style-type: none"> <li>▪ Placement Leave Services</li> <li>▪ Respite Care Services</li> <li>▪ Hospital</li> <li>▪ (cut and paste from types of leave)</li> </ul> <p><u>Special Services for the Disabled Individual</u></p> <ul style="list-style-type: none"> <li>▪ Handicap Accessibility Services</li> <li>▪ Other</li> </ul> <p><u>Special Services for Juvenile Delinquents</u></p> <ul style="list-style-type: none"> <li>▪ Transportation Services</li> <li>▪ Volunteer Services</li> <li>▪ Information and/or Referral</li> <li>▪ Community Services</li> <li>▪ Voluntary Services</li> <li>▪ Protective Services</li> </ul>
<p>MSS 1 Step 8 Participants</p>	<p><u>Participants by</u></p> <ul style="list-style-type: none"> <li>▪ Child</li> <li>▪ Family</li> <li>▪ Caregivers</li> <li>▪ Individuals</li> </ul>
<p>MSS 3 Step 10 Progress of Services</p>	<p><u>Global Case Review</u></p> <ul style="list-style-type: none"> <li>▪ Continued</li> <li>▪ Modified</li> </ul>

	<ul style="list-style-type: none"> <li>▪ Terminated</li> </ul> <p><u>By Individual Service</u></p> <ul style="list-style-type: none"> <li>▪ In Progress</li> <li>▪ Completed</li> </ul>
<p>MSS 3 Step 14</p>	<p><u>Barriers</u></p> <ol style="list-style-type: none"> <li>1. Child Care</li> <li>2. Client Refusal</li> <li>3. Client Schedule Conflict</li> <li>4. Court Ordered Different Services</li> <li>5. Not Culturally Sensitive</li> <li>6. Eligibility Exclusion</li> <li>7. Frequent Worker Turnover</li> <li>8. Further Assessment Needed</li> <li>9. Inability to Place Sibling Group</li> <li>10. Insufficient Service Quality</li> <li>11. Insufficient Service Quantity</li> <li>12. Lack of Transportation</li> <li>13. Language Barrier</li> <li>14. More Monitoring Needed</li> <li>15. Not Offered in Area</li> <li>16. Other Assessment Needed</li> <li>17. Provider Refused Client</li> <li>18. Service Provider Opinion</li> <li>19. Severe Problem Requiring Permanent Custody</li> <li>20. Special Needs</li> <li>21. Too Extensive</li> <li>22. Unused</li> <li>23. Waited One Month or Less</li> <li>24. Waited Six Months or Less</li> <li>25. Waited More than One Month</li> <li>26. Waited More than Six Months</li> <li>27. No Worker Follow Through</li> <li>28. Other (w/ a text box)</li> </ol> <p>Barriers Pick list Generated on 8/9/04</p> <ul style="list-style-type: none"> <li>○ Proximity/transportation</li> <li>○ Lack of resource or funding</li> <li>○ Open hours not corresponding to client availability</li> <li>○ Lost prohibitive</li> <li>○ Waiting list</li> <li>○ Child care needs prevent use of services</li> <li>○ Values for the ASFA events pertaining to service provision barriers</li> <li>○ More intensive services needed that is not available/provided</li> </ul>

	<ul style="list-style-type: none"> <li>○</li> <li>○ Note from Heidi Stone: 10/5/04 Barriers pick list-separate out lack of resource and lack of funding</li> </ul>
Ticklers	To the case plan (two ticklers) - 14 day tickler for services with case plan approval and 30 day approval

**Figure 2 - Important Fields**

## 5 Special Requirements

1. Need to determine Needed and Planned service deletion process e.g. when you delete a Need service – will the Planned service part also be deleted.
2. When are you able to delete needs to be further defined.
3. The System must provide for services by Family, Individual and Caregiver.
4. The worker authorizes the service via FM05 Maintain Service Authorization (UC) for selected services from the list of appropriate and available services.
5. Dialog Box: The system will generate a dialog box when a service is added or changed in the Service Planning area “Is it necessary to amend your Case Plan?” Clearly indicate that the case plan needs to be amended under said conditions.
6. The system autofills the selected ‘Needed’ services into the Family Assessment (Section 8B).
7. The PCSA shall within 14 and 30 days (depending on service) for the date the case plan has been approved by the parent, guardian, or custodian and the court, if applicable, make available such mandated services listed in paragraph of this rule by providing or arranging the service. (Get list from Carol 5101: 2-39-07)
8. A tickler will be generated from Service Authorization when a service has been changed or added and an amendment is needed to the case plan.
9. The system will have the ability to enable the worker to view Services, Removal and Placement Details under both the person and the case including caregiver, child and family.
10. Non-network IL Setting – Federal Requirements site and safety) Added at IL as placeholder

## 6 Notes, Background Information, User Interface Ideas

**Requirements allocated to this common use case**

	<b><u>Primary Responsibility</u></b>
RFP37.2	<p><i>Original Wording:</i> The system must provide for input, maintenance, and query (current or historical) of: Formal referrals for protective services, voluntary placement services, juvenile corrections and other services (Interstate Compact for the Placement of Children (ICPC), adoptions, custody interviews, home studies, custody studies, and court ordered supervised visitations, Child Protective Services (CPS) intake reports and tracking of information referral calls);</p> <p><i>Reviewed 8/18/04: New Wording:</i> The system must provide for input, maintenance, and query (current or historical) of: Formal referrals for protective services, voluntary placement services, juvenile corrections and other services (Interstate Compact for the Placement of Children (ICPC), adoptions, custody interviews, home studies, custody studies, and court ordered supervised visitations, Child Protective Services (CPS) intake reports and tracking of information referral calls); courtesy supervision; and voluntary services.</p> <p><i>Requirement Review 10/25/04:</i> No Change</p>
RFP80	<p><i>Original Wording:</i> The system must be able to display current information about services and provide a list of services that would be appropriate, if available, as part of the assessment function that can be used to provide care.</p> <p><i>Reviewed 8/18/04:</i> No changes</p> <p><i>Requirement Review 10/25/04:</i> No Change</p>
RFP80.1	<p><i>Original Wording:</i> Counties must have capability to enter the services they have available and designate, where appropriate, characteristic(s)/family concerns the service is recommended to help.</p> <p><i>Reviewed 8/18/04:</i> No changes</p> <p><i>Requirement Review 10/25/04:</i> No Change</p>
RFP80.2	<p><i>Original Wording:</i> All services must be tracked by individual as well as by family.</p> <p><i>Reviewed 8/18/04:</i> No changes</p> <p><i>Requirement Review 10/25/04:</i> No Change</p>
RFP80.3	<p><i>Original Wording:</i> The system must provide statewide service queries by county, client characteristics and/or family concerns.</p> <p><i>Requirement Review 10/25/04:</i> No Change</p>
RFP80.4	<p><i>Original Wording:</i> The system must provide capability to filter service displays to workers (for those counties that contract services).</p>

	<p><u>Reviewed 8/18/04:</u> No changes  <u>Requirement Review 10/25/04:</u> No Change</p>
RFP196	<p><u>Original Wording:</u> Service provider options (same as are available in case management)  <u>Reviewed 8/18/04:</u> No changes  <u>Requirement Review 10/25/04:</u> No Change</p>
RFP197	<p><u>Original Wording:</u> Services required, offered, received  <u>Reviewed 8/18/04:</u> No changes  <u>Requirement Review 10/25/04:</u> No Change</p>
RFP263	<p><u>Original Wording:</u> The system must provide the capability to document services planned, referred, and provided, and barriers to meeting the current case plan goal.  <u>Reviewed 8/18/04:</u> No changes  <u>Requirement Review 10/25/04:</u> No Change</p>
RFP 277	<p><u>Original Wording:</u> The system must provide capability to input, maintain and query purchased services (counseling, speech therapy, etc.) and progress information for clients.  <i>This requirement was divided and FM05 will handle The system must provide the capability to input, maintain and query purchased services.</i>  <u>Reviewed 8/18/04:</u> No changes  <u>Requirement Review 10/25/04:</u> No Change</p>
RFP 294	<p><u>Original Wording:</u> The system must provide for input, maintenance, and query of the types, duration and frequency of the services identified in the service/case plan.  <u>Reviewed 8/18/04:</u> No changes  <u>Requirement Review 10/25/04:</u> No Change</p>
RFP295	<p><u>Original Wording:</u> The system must produce reference documents, alerts, notices and reports to track the services needed and provided to the client.  <u>Reviewed 8/18/04:</u> No changes  <u>Requirement Review 10/25/04:</u> No Change</p>
RFP296	<p><u>Original Wording:</u> The system must provide for input, maintenance, and query on barriers to services planned and provided.  <u>Reviewed 8/18/04:</u> No changes  <u>Requirement Review 10/25/04:</u> No Change</p>
RFP297	<p><u>Original Wording:</u> The system must produce reference documents, alerts, notices and reports to track the post emancipation services needed and</p>

	<p>provided to the client.  <u>Reviewed 8/18/04:</u> No changes  <u>Requirement Review 10/25/04:</u> No Change</p>
RFP298	<p><u>Original Wording:</u> Services must be identified and tracked by individual not just by family or case.  <u>Reviewed 8/18/04:</u> No changes  <u>Requirement Review 10/25/04:</u> No Change</p>
RFP314 obsolete	<p><u>Original Wording:</u> The system must notify the worker that an updated Risk Assessment is due. This notification will be triggered by cases in which that agency is providing services to family/child and the child is removed, child returns to his/her home, a Semi- Annual Administrative Review (SAR) has been conducted, the Agency terminates services, or the Agency receives any additional allegation of abuse or neglect throughout the life of the case.  <u>Reviewed 8/18/04:</u> OBSOLETE we have obsoleted this requirement because it is focused on FRAM</p>
RFP329	<p><u>Original Wording:</u> Supported services planned/provided  <u>Reviewed 8/18/04:</u> No changes  <u>Requirement Review 10/25/04:</u> No Change</p>
RFP341	<p><u>Original Wording:</u> Services planned, referred and provided (initiated and completed) including intensity, frequency, duration and barriers for the child, family and substitute caregiver  <u>Reviewed 8/18/04:</u> No changes  <u>Requirement Review 10/25/04:</u> No Change</p>
RFP376.4	<p><u>Original Wording:</u> All services information  <u>Reviewed 8/18/04:</u> No changes  <u>Requirement Review 10/25/04:</u> No Change</p>