

## Download IAF Software (New IAF system users only)

**Warning: This download will erase all existing IAF data.** Use this download only if you are installing the IAF program on your computer for the first time. If you already have the IAF program installed on your computer, then use instead the "Update for existing users."

- Step IMPORTANT: Before attempting to download the IAF software,** please print the download installation instructions on this page. Click the **File > Print** menu on the toolbar and click the **OK button** when the Print dialog box appears.
- Step** Once you have printed the installation instructions, and **AFTER** you have completed installation steps one through six, **download** the installation file, IAFSetup.iaf, by clicking this link: [\(version 2.0\)](#)

**Versions previous to the above version of the State of Ohio ICF-MR software are no longer supported or distributed. Please contact Wynn Davis at (614) 752-3402 if you are unable to download the new software.**

**(Please read the following instructions before attempting to install.)**

In order to make the installation of the new ICF-MR software as simple as possible, it has been packaged as a single executable file, which will install the software when opened. However, Web server security policy prevents us from deploying this file with an .exe (executable) extension. Therefore, you will need to follow this simple process to download and install **(You may find these instructions easier to follow if you print this page first):**

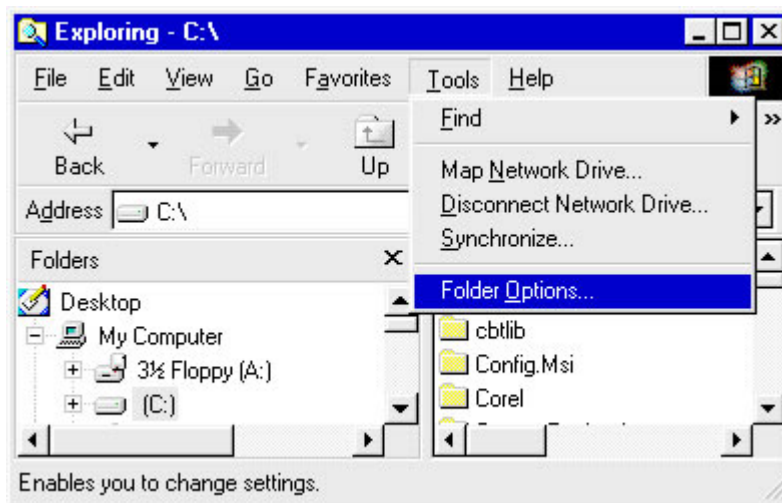
1. Right Click on the **Start button** which is usually located at the lower-left on your Windows desktop screen, and then left click on the **Explore** menu item.

The following instructions apply only to Microsoft's **Vista** users:

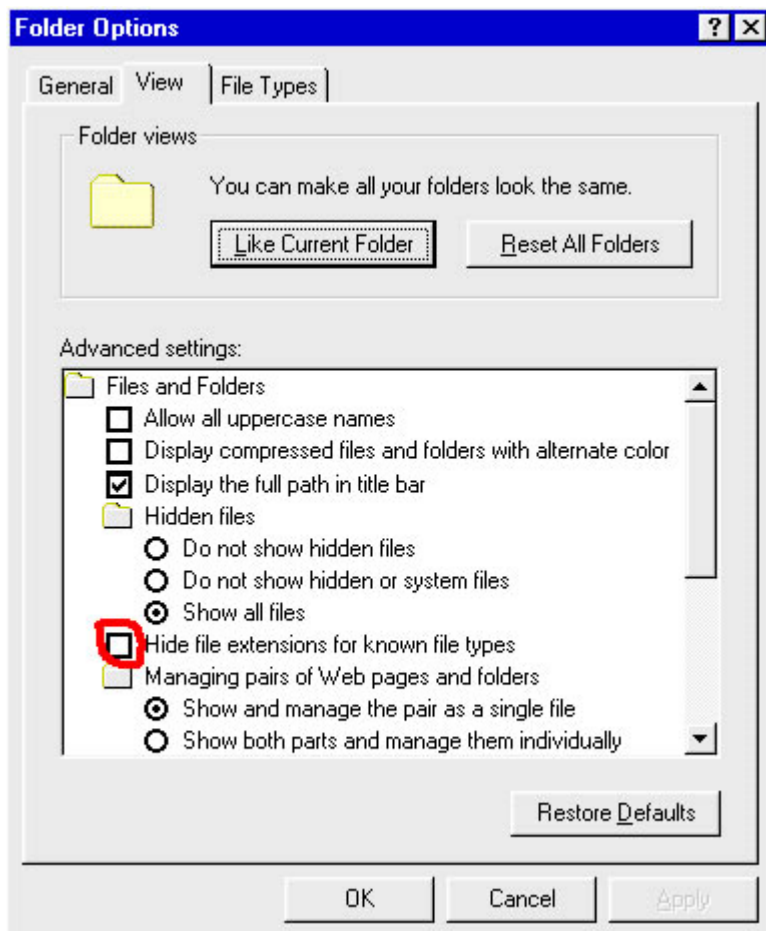
Instead of the start button you might see a small window symbol on the same location as the start button. Right click on that and then left click on the Explore menu item.

2. Click on the **Tools > Folder options** menu as shown below (on Windows XP it's View > Options):

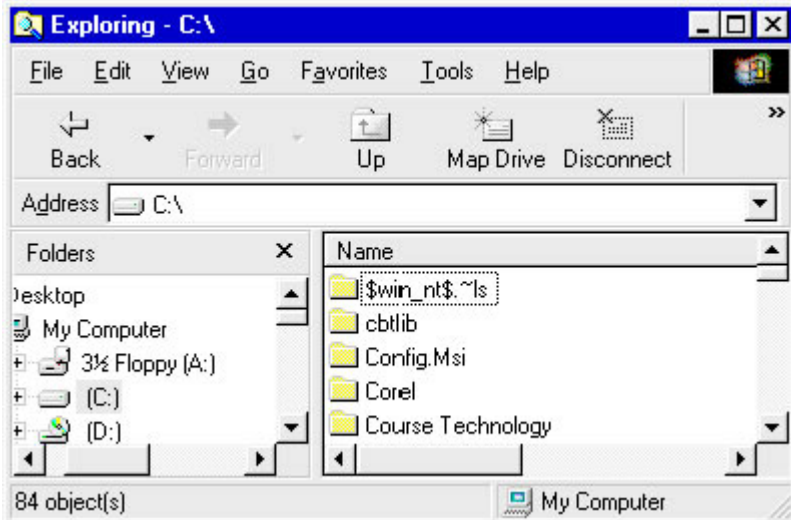
**Vista** users, Click on "Organize" > "Folders & Search Options" > "View"



3. After selecting **Folder Options**, click on the **View** tab and ensure that the option for "Hide file extensions for known file types" is **NOT CHECKED**, as shown below (note that on earlier Windows systems the caption for this option may read "Hide MS-DOS file extensions for file types that are registered")

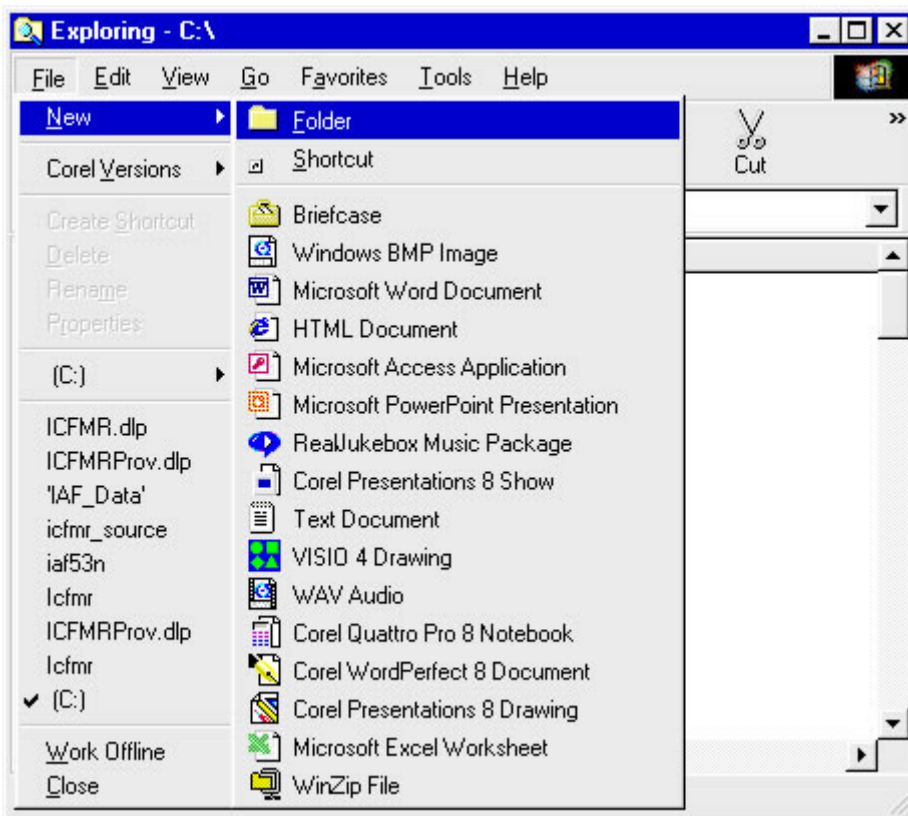


4. Click on the **OK button** or press **ENTER** to close the Folder Options window. Now **double-click on drive C:**, on the left side of the Explorer window as shown below: (If, for **XP**, the message, "**These files are hidden**", appears, click on "**Show the contents of this folder**")

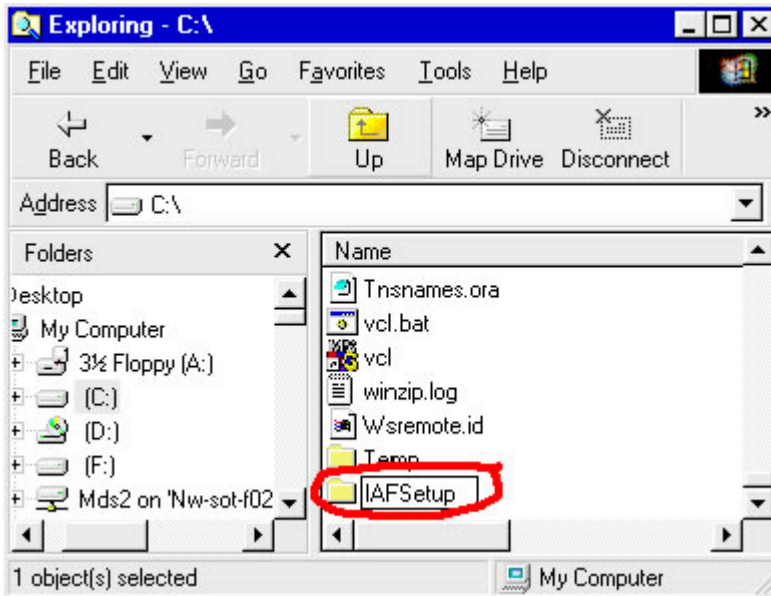


5. Create a new folder on drive C: for storing the ICF-MR Setup program, by clicking on the **File** menu, then choosing **New > Folder**, as shown below:

**Vista** users, Choose "Organize">"New Folder"



6. A folder named "New Folder" will be created, and it will be highlighted for editing. Rename the folder by typing in the name "IAFSetup" and press **ENTER**, as shown below:



7. Download the installation file, **IAFSetup.iaf**, by clicking the download link at the top of the page in Step B.

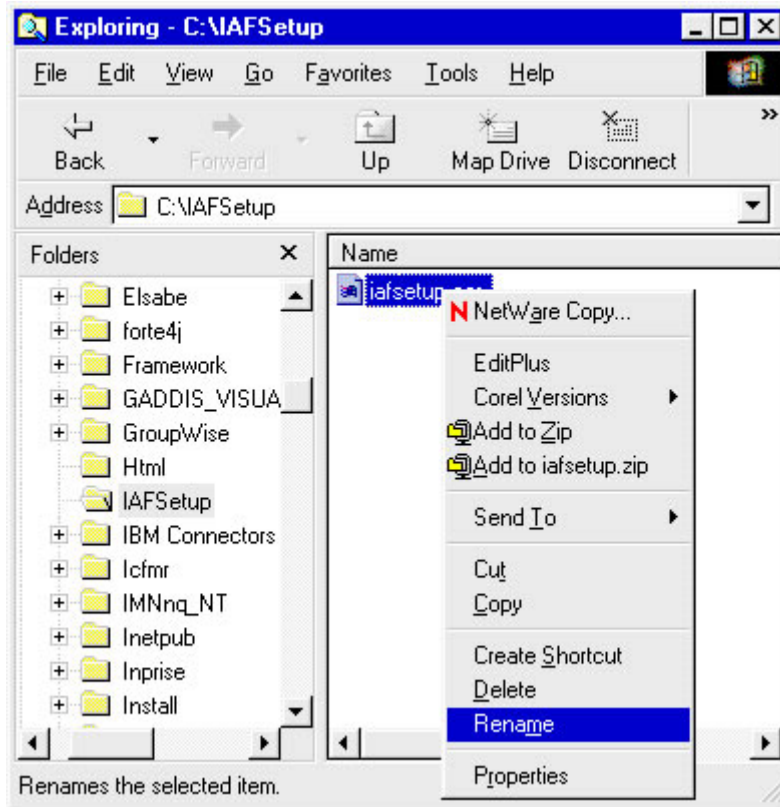
8. To start downloading the installation file, click on the **Save** button. When the dialog box appears, click the "Save in" dropdown box and then the (C:) drive. In the larger box just below the "Save in" box, search for the folder named **IAFSetup** and double-click on it to open it. Click the **Save** button to save the downloaded file, **IAFSetup.iaf**, to the **IAFSetup** folder. Downloading this file may take as long as 10 minutes depending on your download speed.

**Vista** users, While you are downloading the IAF Software if you get any security messages select the "Allow" option to continue with the installation.

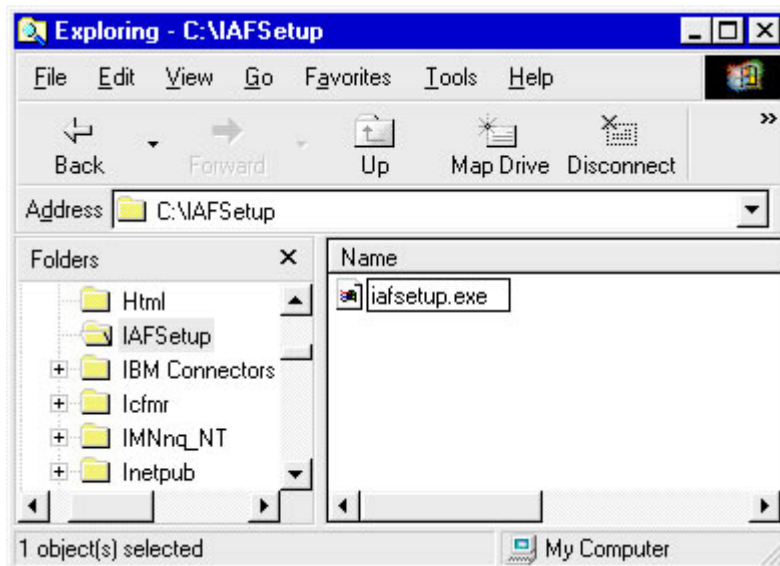
9. Close the web page you are on by clicking the X in the upper right-hand corner. You will now be back in the Explorer page. Look for the folder called **IAFSetup** (on the C drive) and double-click to open it. You should see the file **IAFSetup.iaf**.

10. Place your mouse cursor over the file, and click the right button.

11. A menu of choices should appear - choose the **Rename** option, as shown below:



12. After selecting the **Rename** option, the file should be highlighted with an edit box around it. Change the extension "**iaf**" to "**exe**", as shown below (If you make a mistake, press the **ESC** key to restore the original filename, and rename the file again):

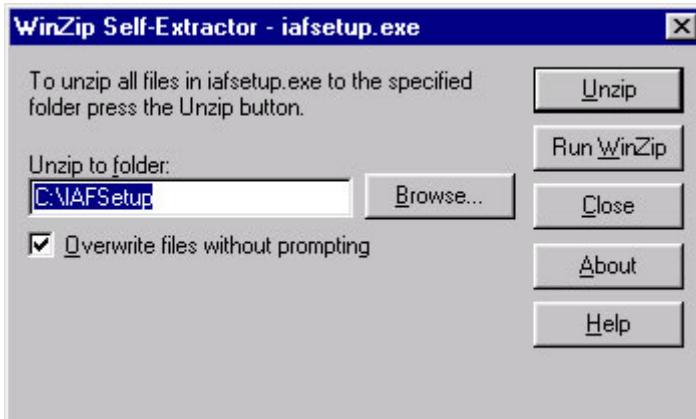


13. Press **ENTER**. When a message appears which asks you to confirm this change, click on the Yes button. At this point, the file should be named **IAFSetup.exe**.

14. (**XP users** may skip to step 15) With your left mouse button, double-click the **IAFSetup.exe** filename. Then click on the **Unzip** button and the files that will be used for the installation will now be extracted and made available in the IAFSetup directory.

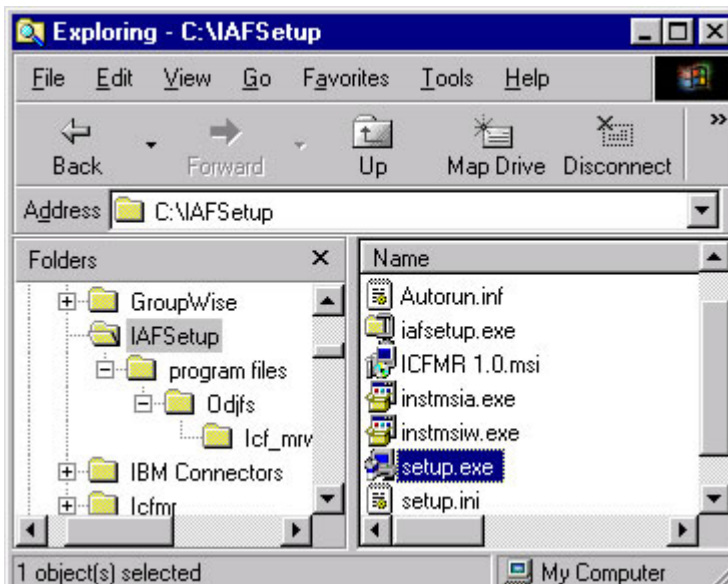
**Vista** users, if the Winzip application does not open up then, select "Run" to run the application and for the security warning, select "Allow". Now you should be able to access the Winzip application. Select the Unzip button.

When a Winzip Self-Extractor message appears, click on the **OK button** or press Enter. Click the **Close** button to close the Winzip Self-Extractor window.

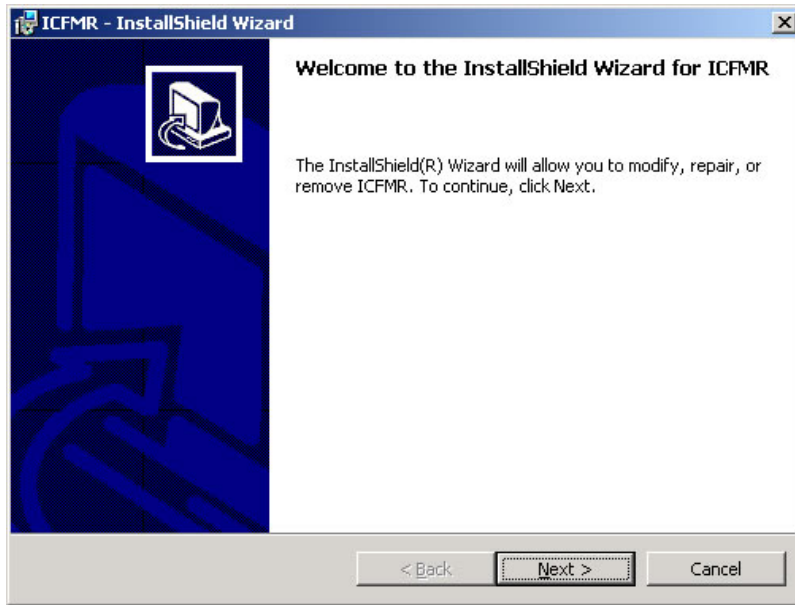


15. With your left mouse button, double-click the setup.exe file.

**Vista** users, select "Allow" if you get any security warnings.



16. The installation will begin, as shown below. Follow the on-screen instructions until finished.



17. After installation, to start the IAF software, click on the **Start button**, which is usually located at the lower-left on your Windows desktop screen (For **XP** you must also click on the "**All Programs**" item on the Start menu). Then from the pop-up list, click on the **Ohio flag, ICF\_MR** icon. The IAF program will start.

18. If you wish to add a **desktop icon** on your Windows desktop from which to start the IAF program, click on the **Start button** (For **XP** you must also click the "**All Programs**" item on the Start menu). With the right mouse button, click on the **Ohio flag, ICF\_MR** icon which appears in the pop-up list. Then select "**Send To**" and then select "**Desktop (create shortcut)**". You should now have an Ohio flag ICFMR icon on your Windows desktop screen.