

FACT SHEET

Disability Services

The Ohio Department of Job and Family Services offers a wide range of services for people with disabilities. The state's One-Stop Centers, which provide free job training and other employment services to people looking for work, are designed to be accessible to all job seekers, including individuals with disabilities.

One-Stops are required to ensure that people with disabilities are afforded reasonable accommodations so that they have equal access to services. Examples of accommodations and modifications include:

- Individual meetings rather than group orientations
- Help with filling out any registration forms
- Brochures, flyers and other information in alternative format, such as a different language, Braille or large print
- Sign language interpretation
- Using a tape recorder to remember information
- A larger/accessible work station at the computer
- Adaptive equipment to use computers and phones

Job seekers should contact their local One-Stop to find out what types of assistance and equipment are available. To find the One-Stop nearest you, go to <http://jfs.ohio.gov/owd/wia/wiamap.stm>.

One-Stop Centers have different policies for how job seekers can begin to use their services. At some, customers can simply walk in the door and start using core services, while others require registration and orientation first. Orientation may be offered only at certain times or on certain days. It's a good idea to call first to ask the following questions:

- What services are available to me and how are they provided?
- What documents should I bring on my first visit?
- How do I start the process? Is there a group orientation?
- Do I make an appointment, or should I just walk in and help myself?

For a complete guide to successfully accessing One-Stop Center services, see the publication "**Passport for Job Seekers with Disabilities.**"

The following are some additional resources and information:

- **Connect Me Ohio** – Home and community based services, supports and opportunities for older adults, persons with disabilities, and caregivers in Ohio.
- **DisabilityInfo.gov** – Information and services for individuals with disabilities from the US government.
- **Disability Program Navigators**
- **Hiring Job Seekers with Disabilities**
- **Job Accommodation Network (JAN)**
- **Ohio Benefit Bank**
- **Serving Job Seekers With Disabilities**
- **Ohio Means Jobs**