



Who To Call When:

You have...	Contact
Questions about Licensing	
<ul style="list-style-type: none"> • Questions regarding the Serious Risk Non-Compliances 	Field Office Supervisor
<ul style="list-style-type: none"> • How do I appeal licensing non-compliances? • See Rule 5101 :2-1 2-07 (H) (1) & (2) 	Field Office Supervisor
Questions about the Application Process	
<ul style="list-style-type: none"> • Clarification of Benchmarks / Indicators 	Step Up Licensing Specialist
<ul style="list-style-type: none"> • Infant Grouping Questions 	Step Up Licensing Specialist
<ul style="list-style-type: none"> • Evidence Portfolio Requirements 	Step Up Licensing Specialist
<ul style="list-style-type: none"> • Staff changes at your program 	Step Up Licensing Specialist OR www.ohpdnetwork.org
<ul style="list-style-type: none"> • Self-reporting of indicator changes 	Step Up Licensing Specialist
<ul style="list-style-type: none"> • What are the required specialized trainings? 	www.stepuptoquality.org OR Step Up Licensing Specialist
<ul style="list-style-type: none"> • Where to access Infant Toddler Guidelines, Ohio's Early Learning Content Standards and/or Ohio's Early Learning Program Guidelines 	Local Resource & Referral Agency
Questions about the Professional Development Registry	
<ul style="list-style-type: none"> • What is Career Pathways? 	www.ohpdnetwork.org
<ul style="list-style-type: none"> • How are Professional Registry profiles completed for new staff? 	www.ohpdnetwork.org
<ul style="list-style-type: none"> • How are Professional Registry Profiles updated for current staff? 	www.ohpdnetwork.org
Questions regarding location of Specialized Training	
<ul style="list-style-type: none"> • How do I find required specialized trainings? 	www.ohpdnetwork.org
Questions about T.E.A.C.H.	
<ul style="list-style-type: none"> • Questions about T.E.A.C.H. scholarships 	www.occrra.org OR gyorker@occrra.org
Questions regarding quality achievement awards (QAA)	
<ul style="list-style-type: none"> • Questions about the amount of the award 	Thomas.Heilman@jfs.ohio.gov
<ul style="list-style-type: none"> • All other questions about Quality Achievement Awards 	www.occrra.org OR jsantmire@occrra.org
Questions regarding marketing materials	
<ul style="list-style-type: none"> • Questions about Step Up To Quality marketing materials 	Local Resource & Referral Agency

Statewide Contact List

Area of the State and Counties Served		Contact Information
<p style="text-align: center;">Statewide</p> <p>Ohio Department of Job and Family Services Bureau of Child Care and Development 50 W. Town Street, 6th Floor Columbus, Ohio 43215 Web: jfs.ohio.gov/cdc</p>		<p>Terrie Hare, Chief Jamie Gottesman, Assistant Chief E-mail: Terrie.Hare@jfs.ohio.gov E-mail: Jamie.Gottesman@jfs.ohio.gov Phone: (614) 752-0579</p> <p>Patti Donofrio, Step Up Licensing Specialist Supervisor e-mail: Patricia.Donofrio@jfs.ohio.gov Cleveland Field Office F.J. Lausche Bldg. 10th Floor 615 West Superior Avenue Cleveland, OH 44113 Phone: (216) 787-5370</p>
<p style="text-align: center;">Statewide</p> <p>Ohio Child Care Resource & Referral Association (OCCRRA) 6660 Doubletree Avenue, Suite 11 Columbus, Ohio 43229 Phone:(614) 396-5959 Toll Free 1-877-547-6978 Fax: (614) 396-5960 Web: www.occrra.org</p>		<p>Chris Stoneburner, Executive Director E-mail: cstoneburner@occrra.org</p> <p>Greg Yorker, Director of T.E.A.C.H. E-mail: gyorker@occrra.org</p> <p>Donna Ruhland, Director of Professional Development E-mail: druhland@occrra.org</p> <p>Holly Scheibe, Infant Toddler Project Coordinator E-mail: hscheibe@occrra.org</p>
<p>SDA 1 YWCA of Greater Toledo/Child Care Resource and Referral 1018 Jefferson Avenue Toledo, Ohio 43604 Phone: (419) 255-5519 800-632-3052 Fax:(419) 255-3349 Web: www.ywcatoledo.org</p>	<p>Defiance Fulton Henry Lucas Ottawa Paulding Williams Wood</p>	<p>CCR&R Step Up Coordinator: CCR&R Step Up Specialist Katie Maccagnone Heather Dunzweiler stepupcoord@ywcatoledo.org hriegel@ywcatoledo.org</p> <p>CCR&R Step Up Specialist: Administrative Assistant Sarah Tarry Diane Gray stepupspc@ywcatoledo.org stepupadmin@ywcatoledo.org</p> <p>Kathy Dixon, Step Up Specialist kdixon@ywcatoledo.org</p>
<p>SDA 2 Child Care Resource Program Jennifer Dodge, Executive Director E-mail: edirector@ccrcinc.com 5350 Oberlin Avenue Lorain, OH 44053 Phone: (440) 960-7187 ext 227 or 1-800-526-5268 Ext. 27 Fax: (440) 960-7191 Web: www.crcinc.com</p>	<p>Erie Huron Lorain Sandusky Seneca</p>	<p>SUTQ Coordinator: Jennifer Bartlebaugh jenniferb@ccrcinc.com Phone: (440) 960-7187 ext 225 1-800-526-5268 Ext. 225 Fax: (440) 960-7191</p>
<p>SDA 3 Starting Point Billie Osborne-Fears, Executive Director E-mail: billie@EN.com 4600 Euclid Ave. Suite 500 Cleveland, OH 44103 Phone: (216) 575-0061 800-880-0971 Fax: (216) 575-0102 Web: www.starting-point.org</p>	<p>Ashtabula Cuyahoga Geauga Lake</p>	<p>CCR&R Step Up Specialist: Gloria Anderson E-mail: Gloria.anderson@starting-point.org Phone: (216) 575-0061 Fax: (216) 575-0102</p>

Area of the State and Counties Served	Contact Information	
<p>SDA 4 Child Care Connection Amy McLaughlin, Program Manager E-mail: amclaughlin@childcare-connection.org 703 South Main Street, Suite 211 Akron, Ohio 44311 Phone: (330) 376-7706 or 800-407-5437 Fax: (800) 777-0655</p> <p>Web: www.childcare-connection.org</p>	<p>Mahoning Medina Portage Stark Summit Trumbull</p>	<p>CCR&R Step Up Specialist: Monique Chapman E-mail: mchapman@childcare-connection.org CCR&R Step Up Specialist: Mary Ellen Monroe E-mail: memonroe@childcare-connection.org Phone: 800-407-5437 Fax: (330) 376-7706</p>
<p>SDA 5 COAD Child Care Resource Network Maureen Boggs, Early Care & Education Division Director E-mail: mboggs@coadinc.org P.O. Box 787, 1 Pinchot Lane, Athens, Ohio 45701-0787 Phone: (740) 594-8499 ext. 225 Fax: (740) 592-5994</p> <p>Web: www.coadinc.org/</p>	<p>Ashland Carroll Columbiana Coshocton Harrison Holmes Jefferson Knox Tuscarawas Wayne</p>	<p>Regional Office: COAD/CCRN 1243 Monroe Ave. NW. New Philadelphia, OH 44663 Phone: 330-364-8882 Fax: (330) 602-7569</p> <p>Child Care Services Manager Step Up To Quality Coordinator Sherri Guthrie Lara DiDonato sguthrie@coadinc.org ldidonato@coadinc.org</p> <p>Amy Hoffman ahoffman@coadinc.org</p>
<p>SDA 6 4C . . . for Children Sallie Westheimer, Executive Director E-mail: swestheimer@4cforchildren.org 1924 Dana Avenue Cincinnati, Ohio 45207 Phone: (513) 221-0033 Fax: (513) 221-0393</p> <p>Web: www.4cforchildren.org</p>	<p>Butler Clermont Clinton Hamilton Warren</p>	<p>CCR&R Step Up Coordinator: Kim Ginn E-mail: kginn@4cforchildren.org Phone: (513) 221-0033 ext. 1220 Fax: (513) 221-0393</p> <p>CCR&R Step Up Specialist: Debra Chin E-mail: dchin@4cforchildren.org Phone: (513) 221-0033 ext. 1230 Fax: (513) 221-0393</p>
<p>SDA 7 YWCA of Greater Toledo/Child Care Resource and Referral 616 S. Collett St., Suite 203 Lima, OH 45805</p> <p>Phone: (419)225-5465 or 800-992-2916 Fax: (419)225-5313</p> <p>Web: www.ywcatoledo.org</p>	<p>Allen Auglaize Hancock Hardin Mercer Putnam Van Wert Wyandot</p>	<p>Lima Regional Coordinator: Karen Burwell 616 S. Collett St., Suite 203 Lima, OH 45805 Phone: (419)225-5465 or 800-992-2916 Fax: (419)225-5313</p> <p>CCR&R Step Up Coordinator: Katie Maccagnone YWCA of Greater Toledo/Child Care Resource and Referral 1018 Jefferson Avenue Toledo, Ohio 43604 E-mail: stepupcoord@ywcatoledo.org Phone: (419) 255-5519 800-632-3052 Fax: (419) 255-3349</p> <p>CCR&R Step Up Specialist: Lauren Osting E-mail: loosting@ywcatoledo.org Phone: (419)225-5465 or 800-992-2916 Fax: (419)225-5313</p>
<p>SDA 8 4C Miami Valley Tammy Vaughn, Executive Director E-mail: tv Vaughn@4cforchildren.org 1320 E. Fifth Street Dayton, Ohio 45402 Phone: Phone: (937) 220-9660 Fax: (937) 220-9661 Web: www.4cforchildren.org</p>	<p>Champaign Clark Darke Fayette Greene Logan Miami Montgomery Preble Shelby</p>	<p>Quality Projects Coordinator: Vicki Gulley E-mail: vgulley@4cforchildren.org Phone: (937) 220-9660 ext 6108 Fax: (937) 220-9661</p>

Area of the State and Counties Served	Contact Information	
<p>SDA 9 Action for Children Diane Bennett, Executive Director E-mail: DianeBennett@actionforchildren.org 78 Jefferson Avenue Columbus, Ohio 43215 Phone: 614-224-0222, ext 149 Fax: 614-224-5437 Web: www.actionforchildren.org</p>	<p>Delaware Fairfield Franklin Licking Madison Pickaway Union</p>	<p>CCR&R Step Up Coordinator: Gwen Moman E-mail: gwenmoman@actionforchildren.org Phone: (614) 224-0222 ext. 514 Fax: (614) 224-5437</p>
<p>SDA 10 COAD Child Care Resource Network Maureen Boggs, Early Care & Education Division Director E-mail: mboggs@coadinc.org P.O. Box 787, 1 Pinchot Lane Athens, Ohio 45701-0787 Phone: (740) 594-8499 ex.225 FAX: (740) 592-5994 Web www.coadinc.org</p>	<p>Athens Belmont Guernsey Hocking Monroe Morgan Muskingum Noble Perry Washington</p>	<p>Regional Office: COAD/CCRN 1500 B Greene Street Marietta, OH 45750 Phone: (740) 373-6996 Fax: (740) 373-6829</p> <p>Child Care Services Manager Coordinator Bobbie Mendenhall bmendenhall@coadinc.org</p> <p>Julie Woodrum jwoodrum@coadinc.org</p> <p>Step Up To Quality Angela Davis adavis@coadinc.org</p> <p>Sarah Bird sbird@coadinc.org</p>
<p>SDA 11 COAD Child Care Resource Network Maureen Boggs, Early Care & Education Division Director E-mail: mboggs@coadinc.org P.O. Box 787, 1 Pinchot Lane Athens, Ohio 45701-0787 Phone: (740) 594-8499 ex.225 FAX: (740) 592-5994 Web www.coadinc.org</p>	<p>Adams Brown Gallia Highland Jackson Lawrence Meigs Pike Ross Scioto Vinton</p>	<p>Child Care Services Manager: Mary Jo Frazer E-mail: mfrazier@coadinc.org</p> <p>Step Up Coordinator: Amanda Atkins E-mail: aatkins@coadinc.org</p> <p>Step Up Specialist: Angela Bates E-mail: abates@coadinc.org P.O. Box 1756 500 Chillicothe Street, Suite 203 Portsmouth, Ohio 45662</p> <p>Kelli McGraw kmcgraw@coadinc.org</p> <p>Phone:(740)354-6527 or 800-577-2276 Fax (740) 353-1797</p>
<p>SDA 12 Child Care Choices Dawn Fraizer, Executive Director E-mail : director@childcarechoices.org 601 South Street Galion, OH 44833 Phone: (419) 468-7581 or 800-92CHILD Fax(419) 468-5764 Web: www.childcarechoices.org</p>	<p>Crawford Marion Morrow Richland</p>	<p>CCR&R Step Up Coordinator: Lori Phillips E-mail: lphillips@childcarechoices.org Phone: (419) 468-7581 or 800-92CHILD Fax(419) 468-5764</p>

Step Up Licensing Specialist Contact List

Step Up Licensing Specialists are housed in ODJFS Field Offices.

The Step Up Licensing Specialists are assigned to counties in the Step Up To Quality Regions listed below:

Step Up Supervisor	Cleveland Field Office F.J. Lausche Bldg. 10 th Floor 615 West Superior Avenue Cleveland, OH 44113	Contact Information Patti Donofrio (216) 787-5370 Patricia.Donofrio@jfs.ohio.gov
Counties Served	Region One - Toledo	Contact Information
Allen Ashland Auglaize Crawford Defiance Erie Fulton Hancock Hardin Henry Huron Lorain Lucas Marion Mercer Morrow Ottawa Paulding Putnam Richland Sandusky Seneca Van Wert Williams Wood Wyandot	Toledo Field Office 1684 Woodlands Dr., 2 nd floor Maumee, Ohio 43537	Sue Zonner (419) 891-8682 Sue.Zonner@jfs.ohio.gov Kim McArthur (419) 891-8683 Kim.McArthur@jfs.ohio.gov
Counties Served	Region Two - Cincinnati	Contact Information
Adams Brown Butler Champaign Clark Clermont Clinton Darke Fayette Greene Hamilton Highland Logan Madison Miami Montgomery Preble Shelby Union Warren	Cincinnati Field Office Pictoria Tower 1 225 Pictoria Drive Suite 500 Springdale, OH 45246	Julie Hermes (513) 551-1954 Julie.Hermes@jfs.ohio.gov Sulyn Romer (513) 551-5828 Sulyn.Romer@jfs.ohio.gov
Counties Served	Region Three - Cleveland/Canton	Contact Information
Ashtabula Columbiana Cuyahoga Geauga Lake Mahoning Medina Portage Stark Summit Trumbull Wayne	Cleveland Field Office F.J. Lausche Bldg. 10 th Floor 615 West Superior Avenue Cleveland, OH 44113 Canton Field Office 402 Second Street SE Suite 100 Canton, OH 44702-1108	Nan Archbold (216) 787-3612 Nanette.Archbold@jfs.ohio.gov Sally Buccieri (216) 787- 3569 Sally.Buccieri@jfs.ohio.gov Jeanne Holland-Vincer (330) 438-1486 Jeanne.Holland-Vincer@jfs.ohio.gov
Counties Served	Region Four - Columbus	Contact Information
Athens Belmont Carroll Coshocton Delaware Fairfield Franklin Gallia Guernsey Harrison Hocking Holmes Jackson Jefferson Knox Lawrence Licking Meigs Monroe Morgan Muskingum Noble Perry Pickaway Pike Ross Scioto Tuscarawas Vinton Washington	Columbus Field Office 50 W. Town Street Suite 400, 6 th Floor Columbus, OH 43215	Patti Choppa (614) 752-0392 Patti.Choppa@jfs.ohio.gov Patty Richmond (614) 752-0321 Patricia.Richmond@jfs.ohio.gov

Licensing Field Office Supervisor Contact List

Counties Served		Regional Field Office	Supervisor Contact Information
Belmont Columbiana Jefferson Stark Tuscarawas	Carroll Harrison Mahoning Summit Wayne	Canton Field Office 402 Second Street SE Suite 100 Canton, OH 44702-1108	Aimee Weekley Aimee.Weekley@jfs.ohio.gov
Adams Butler Clinton Hamilton Montgomery Warren	Brown Clermont Greene Highland Preble	Cincinnati Field Office Pictoria Tower 1 225 Pictoria Drive Suite 500 Springdale, OH 45246	Sheila Mayer Sheila.Mayer@jfs.ohio.gov Cindy Sherding Cindy.Sherding@jfs.ohio.gov
Ashtabula Geauga Lorain Portage	Cuyahoga Lake Medina Trumbull	Cleveland Field Office F.J. Lausche Bldg. 10 th Floor 615 West Superior Avenue Cleveland, OH 44113	Linda Drummer Linda.Drummer@jfs.ohio.gov Benita Yarborough-Phillips Benita.Yarborough.Phillips@jfs.ohio.gov
Ashland Champaign Coshocton Darke Fairfield Franklin Guernsey Holmes Knox Licking Madison Meigs Monroe Morrow Noble Pickaway Richland Scioto Vinton Washington	Athens Clark Crawford Delaware Fayette Gallia Hocking Jackson Lawrence Logan Marion Miami Morgan Muskingum Perry Pike Ross Union	Columbus Field Office 50 W. Town Street Suite 400, 6 th Floor Columbus, OH 43215	MarLita Bartlett MarLita.Bartlett@jfs.ohio.gov
Allen Defiance Fulton Hardin Huron Mercer Paulding Sandusky Shelby Williams Wyandot	Auglaize Erie Hancock Henry Lucas Ottawa Putnam Seneca Van Wert Wood	Toledo Field Office 1684 Woodlands Dr., 2 nd floor Maumee, Ohio 43537	Cheryle Moore-Drummer Cheryle.Moore-Drummer@jfs.ohio.gov