

**ODJFS/Office of Ohio Health Plans
MFP Planning & Advisory Group
CHARTER**

<p>Purpose/Mission: To plan and advise the implementation of Ohio's Money Follows the Person (MFP) Demonstration</p>	<p>Guidance Team: Interagency Steering Committee</p>
<p>Sponsor: Erika Robbins, Assistant Deputy Director, Office of Ohio Health Plans</p>	
<p>Background: Ohio's proposal was selected for the CMS Money Follows the Person Rebalancing Demonstration. The MFP Planning & Advisory Group is one component of Ohio's MFP planning and implementation structure.</p> <p>The MFP Planning & Advisory Group and related work groups are advisory to ODJFS, not decision making bodies. This is necessary since this is a Medicaid grant and ODJFS cannot delegate its ultimate authority as the single state Medicaid agency. However, ODJFS and sister state staff will work diligently to seek and reflect as many of the recommendations made by the Planning & Advisory Group and related work groups as possible in final decisions about how MFP is implemented.</p>	
<p>Boundaries: Ohio MFP Grant Proposal and MFP Operational Protocol as approved by CMS, 2004 Ohio Access Plan or subsequent updates, OHP Strategic Plan, budget restraints, Ohio Revised Code, Ohio Administrative Code, Martin and other applicable lawsuit settlement(s), federal Medicaid requirements and CMS waiver requirements</p>	
<p>Key Tasks:</p> <ul style="list-style-type: none"> ▪ Design the required MFP operational protocols from work produced by the MFP Issue Workgroups. ▪ Finalize recommendations made by the MFP Issue Workgroups. ▪ Staff the following MFP Issue Workgroups: <ul style="list-style-type: none"> ○ Housing – develops recommendations for all housing-related issues and processes ○ Workforce Development – develops recommendations for provider issues and processes, participant job placement (including collaboration with Offices under the ODJFS Services to Employers organization), and use of existing or planned Buy In initiatives ○ Services and Self-Direction – develops recommendations for service specifications, provider qualifications, and criteria/processes for use of consumer-direction within the MFP demonstration ○ Marketing and Recruitment – develops a communication strategy and processes for public education, participant recruitment and referral, and participant training ○ Rebalancing – develops recommendations for rebalancing issues and processes, including Ohio's long-term care pre-admission process ○ Operational Processes (ODJFS Internal Workgroup) – develops recommendations for information technology/payment, referral/MFP participant tracking, informed consent, and other operational processes as identified ▪ Coordinate activities and documentation with the ODJFS Office of Ohio Health Plans to meet CMS requirements. 	

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Guiding Principles and Ground Rules:

- All meetings are open to the public. Any person is welcome to attend and listen to the discussion.
- Every effort will be made to assure that the MFP Planning & Advisory Group and all related work groups are representative of a variety of interests relevant to each topic. State staff will invite participants in all work groups but will take liberty to recruit or select participants to attempt to achieve equal representation of different interests.
- All meetings will be led/facilitated by state staff who will also keep minutes and post relevant information on an internet website.
- An agenda will be used for each meeting and will be distributed to group members at least 48 hours prior to meeting. Each agenda will include time for work group leads to present progress, issues, and recommendations from each work group.
- Minutes from each meeting will be produced using a standardized format and distributed to group members via the website.
- Additional ground rules will be established by the group as needed.

Estimated Date of Completion: through Ohio's MFP grant period

Meeting Frequency and Duration: minimum every month, more frequently as needed

Meeting schedule to be determined by the MFP Planning & Advisory Group.

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Proposed MFP Planning & Advisory Group Participation:

ODJFS – Erika Robbins, OHP MFP Project Director, Mary Haller, Sara Abbott, Harry Saxe, Tim Ferguson

ODA – to be determined

ODMRDD – to be determined

ODADAS – to be determined

ODMH – to be determined

Other Ohio State Agency Staff - to be determined

Ohio Olmstead Task Force – to be determined

Ohio Legal Rights Service - to be determined

Brain Injury Association of Ohio - to be determined

OSILC- Ohio Statewide Independent Living Council - to be determined

OAMH- Ohio Advocates for Mental Health - to be determined

OHA- Ohio Hospital Association - to be determined

OHCA- Ohio Health Care Association - to be determined

AOPHA- The Advocate of Not-for-Profit Services of Older Ohioans - to be determined

OAHN- Ohio Academy of Nursing Homes - to be determined

OALA- Ohio Assisted Living Association - to be determined

OAAAA- Ohio Association of Area Agencies on Aging - to be determined

OACBHA- Ohio Association of County Behavioral Health Authorities - to be determined

OACB/MRDD- Ohio Association of County Behavioral Health Authorities - to be determined

OACB/MRDD- Ohio Association of County Boards of MRDD - to be determined

OPRA- Ohio Provider Resource Association - to be determined

APSI- Advocacy and Protective Services - to be determined

Cerebral Palsy Association of Ohio - to be determined

Ohio Developmental Disabilities Council - to be determined

LEAP- Linking Employment Abilities and Potential - to be determined

Ohio Dietetic Association - to be determined

OCHC - Ohio Council for Home Care - to be determined

Other Stakeholder Organizations - to be determined

Individual Consumers and Family Members - to be determined

Depending on the topic, persons from other organizations may attend meetings in an educational and/or advisory capacity.

MFP Planning & Advisory Group Lead: OHP MFP Project Director

Facilitator: State staff to be determined

Scribe: State staff to be determined