



**Ohio Children's Trust Fund  
Board Meeting Minutes  
May 14, 2009**

**Board Members Present:**

Representative Brown, Chair  
Mary Deel  
Kelly Lynch

Crystal Allen, Vice Chair  
Karen Hughes  
Lisa McDuffie

Director Dawson  
Sheriff Gene Kelly  
Ericka Thoms

**Board Members Absent:**

Frank Putnam, M.D.  
Senator Turner

Senator Schuring  
Representative Wagner

Anthony Trotman

**Staff Present:**

Candace Valach, Executive Director  
Karen Minton, Program Director  
David Monder, Program Manager  
Kristen Rost, Program Manager  
Carolyn Brewer, Administrative Assistant

**Guests:**

Cameron McNamee (Senator Nina Turner)

Chairman Edna Brown, called the Ohio Children's Trust Fund Board Meeting to order at 1:13 p.m. on May 14, 2009.

**Old Business**

Chairman Edna Brown moved that the meeting minutes from the April 8, 2009 Board meeting be approved as submitted. Hearing no objections, the minutes were unanimously approved.

*PCAO/OCTF*

Candace Valach provided a PowerPoint presentation on the possible transfer of the PCAO Charter to the Ohio Children's Trust Fund. At the conclusion of the presentation, Candace Valach requested board member feedback and guidance on next steps. The board members discussed potential changes to Ohio law expanding board membership, updating the bylaws to reflect the expansion, and current changes in board membership. Chairman Brown offered to initiate conversations about the statutory changes within her Caucus, including examination of introducing the changes as an amendment into the budget bill or offering it as a stand alone bill. In addition, Chairman Brown announced the resignation of Arlene Jones from the OCTF Board, effective April 30, 2009. Chairman Brown indicated that CTF staff are working with the Governor's Office of Boards and Commissions on a new appointment, as well as planning for

upcoming term limits. The OCTF Board indicated support for Candace and staff in moving forward with the chartering process for Prevent Child Abuse Ohio.

#### *Executive Director's Report*

Candace Valach shared the following highlights from the Executive Director's Report.

#### IY RFGA

The Trust Fund received 29 applications. The Trust Fund will need a commitment of three full days to score the applications as well as a half day to prepare the information for the board. The scoring team will include CTF staff (Executive Director and Program Director) and staff from the Office of Contracts and Acquisitions. The review is tentatively scheduled for June 8<sup>th</sup> through the 10<sup>th</sup>. Mary Deel volunteered to participate on the review team if her schedule allows and will work with the CTF staff on the logistics.

Sheriff Gene Kelly moved that the Executive Director and staff (OCTF, OCA) score the applications and bring them back in June for recommendations to the full board. Lisa McDuffie seconded the motion. The motion was unanimously approved.

#### Stewards of Children: Darkness to Light

The creator of the Darkness to Light Sexual Abuse Prevention program, Paula Sellars, will be the main presenter at the continuing education workshop for Stewards of Children trainers on June 5<sup>th</sup>. Board members are welcome to attend. Board members should work with Karen Minton on registering.

#### Governor's Executive Order

Effective May 1, 2009 the mileage reimbursement rate was reduced to 45 cents per mile per Executive Order 2009-07S. Travel reimbursement forms will be updated to reflect this change. Board members were provided a copy of the Executive Order.

#### OCTF Meet and Greets

Candace Valach shared with board members that she was organizing a series of "meet and greets" with various stakeholders to discuss the OCTF. She asked for board members to contact her if they know of someone they felt she should meet with. If there are any board members who would like to participate in any of the "meet and greets", please let her know.

#### **New Business**

##### *Strategic Planning*

Candace Valach provided a PowerPoint presentation on the updated Strategic Plan.

Sheriff Gene Kelly motioned that the board adopt the strategic plan as it was presented. Crystal Allen seconded the motion. The board discussed the time-frame for the strategic plan, as to whether it should be a five or ten year plan. The board agreed that the strategic plan should be a five-year plan. Crystal Allen moved that an amendment be made to the motion to call for an annual review of the plan. Chairman Edna Brown asked the board to accept the strategic plan as a five year plan with an annual review. The motion was unanimously approved.

##### *OSU CLEX Proposal*

Candace Valach provided a PowerPoint presentation on a proposal for the Statewide Needs Assessment, Planning & Evaluation Project with The Ohio State University, Center for Learning Excellence. She discussed the background of the proposal as well as the project goals and costs associated with the proposal. Following the presentation, the board had a question and answer session. The cost of the

contract will come from the Trust Fund's annual Community Based Child Abuse Prevention (CBCAP) award. Our total Federal Award is approximately \$1.1 million. Kelly Lynch motioned that the board accept the proposal as submitted. Ericka Thoms seconded the motion. The motion was unanimously approved with the clarification that the staff will be authorized to negotiate a one year contract with the option to renew for the second year.

*CSCAP FFY 2009 Application*

Karen Minton provided an overview of expenditures from CBCAP awards from federal fiscal years (FFY) 2007 and 2008. The Trust Fund is in the process of applying for the FFY 09 award. Because the board had previously voted to extend three year contracts to the Ohio Network of Child Advocacy Centers (for the statewide child sexual abuse initiative) and to Incredible Year grantees, the FFY 09 application will be a continuation of our FFY 08 grant. The board unanimously approved the application for submission.

***Additional Items - as Requested by Board***

At the request of Vice Chair Crystal Allen, the board discussed the possibility of PCSAO partnering with the OCTF on the organization of a day-long Strengthening Families seminar at the annual PCSAO Conference. Crystal Allen invited the OCTF Board to cosponsor the Strengthening Families workshop that will include Jean McIntosh from the Center for the Study of Social Policy. The Strengthening Families workshop will be held on September 9, 2009. Sheriff Gene Kelly made the motion to authorize the OCTF Board to be a sponsor for this event and to contribute no more than \$2000.00. Karen Hughes seconded the motion. The motion was unanimously approved.

Representative Edna Brown, adjourned the meeting at 3:03 p.m.

*Handouts:*

OCTF Board Meeting Agenda for May 14, 2009  
OCTF Board Meeting Minutes April 8, 2009  
Prevent Child Abuse Ohio – PowerPoint Presentation  
Executive Director’s Report  
Analysis of SFY 2009 and SFY 2010 County 289 Plans  
An Ohio Initiative – Child Sexual Abuse Prevention  
Executive Order 2009  
Strategic Plan - PowerPoint Presentation  
Strategic Plan - Word Document  
OCTF Strategic Plan Supplement  
Proposal - Statewide Needs Assessment, Planning & Evaluation Project – PowerPoint Presentation  
OCTF Statewide Needs Assessment, Planning & Evaluation Project – Goals  
OCTF Community Based Child Abuse Prevention (CBCAP) Expenditures  
Anticipated FFY 09 Award  
PCSAO Strengthening Families – Partnership Proposal to OCTF  
New Allies for Our Youngest Children: Linking Child Welfare and Early Care and Education – PowerPoint Presentation