



**Ohio Children's Trust Fund
Board Meeting Minutes
October 8, 2008**

Board Members Present:

Vice Chair Crystal Allen	Sheriff Gene Kelly	Frank Putnam
Director Dawson	Kelly Lynch	Rep. Jeff Wagner
Lisa McDuffie	Ericka Thoms	

Board Members Absent:

Chairman Schuring	Mary Deel	Senator Kearney	Director Jones-Kelley
Rep. Edna Brown	Karen Hughes	Arlene Jones	

Staff Present:

Candace Valach, Executive Director
Karen Minton, Trust Fund Program Admin.
David Monder, Legislative Aide to Chair

Guests:

Christina Phalen, Legislative Aide to Senator Kearney

Vice Chair Crystal Allen called the Ohio Children's Trust Fund Board Meeting to order at 3:14 p.m. on October 8, 2008.

Old Business

Sheriff Kelly moved that the meeting minutes from the September 10, 2008 Board meeting be approved. Lisa McDuffie seconded. The minutes were approved.

Executive Director's Report

Candace Valach provided an update on current Trust Fund activities. The report highlighted the status of the Trust Fund's work with ODJFS human resources in the hiring of three additional staff. An interview panel will be formulated for applicant interviews, and a request was made for one or more board members to participate. Ericka Thoms and Lisa McDuffie volunteered to be on the panel. Trust Fund staff will forward the interviewing schedule once it's available and follow up with interested board members.

Candace provided an update on the Trust Fund's partnership with the ONCAC and National CAC. The Trust Fund continues to work with ONCAC on defining the Trust Fund's role in relation to Ohio's CAC's. On Thursday October 9, a representative from the National Child Advocacy Center will be on site all day to work with Trust Fund staff on the development of an application process for the CAC's for both start-up and ongoing funding. Kelly Lynch and David Monder are participating in this one-day workshop. The application materials will be brought to the full board in November for a vote. The board recommended that Candace provide documents and a summary in advance of the November board meeting in order for members to have sufficient time to review the materials prior to the vote.

A brief update was given on the state's Alternative Response pilot project, as well as the National Governor's Association (NGA) project on safely reducing the number of children in foster care.

New Business

Prevention Programming Workgroup Report

Kelly Lynch provided the report from the Prevention Programming workgroup. The workgroup met to discuss the current CBCAP proposal, in which the Trust Fund would release a request for grant application (RFGA) for the implementation of The Incredible Years programs and fatherhood programs. The workgroup recommended specifically that the Trust Fund move forward with the current RFGA, but only for the Incredible Years program since it is a comprehensive, evidence based program. The \$400,000 in CBCAP dollars that was to be directed to fatherhood programs would be temporarily held until the board completes strategic planning, which includes a comprehensive state-wide needs assessment. Kelly Lynch moved that the board accept the recommendation from the workgroup and move forward with the granting of \$750,000 for the implementation of the Incredible Years programs. Sheriff Kelly seconded. The recommendation was unanimously approved.

Strategic Planning

Sue Kirby and Melissa Reynolds-Prond from the ODJFS Bureau of Human Resources provided an overview of the strategic planning process for the Trust Fund. The Bureau of Human Resources has agreed to provide this valuable service to the Trust Fund free of cost, as part of the Department's role as the Trust Fund's administrative agent. The process will take approximately five to six months and will include a comprehensive needs assessment, special work with stakeholders, one or more full-day planning events, a leadership summit, and the development of communication and engagement plans. The process will begin with the formation of a Guiding Team, who will work intensively on the project for the board. Candace Valach noted that she will follow up with the board, outlining the anticipated time commitments and requirements for the Guiding Team. Board members who are interested in participating on the Guiding Team can follow-up at that time.

County Allocations Update

Trust Fund staff provided an overview of the SFY 2008 allocations to the counties. Of the 88 counties receiving funds in SFY 2008, 76 submitted reports to date. Of the 76 counties reporting, 15 did not use their entire allocation. According to the fiscal reports submitted, \$82,226.40 is to be returned to the Trust Fund. To date, the Trust Fund has recovered \$77,324.85. Collectively, the largest area of spending for SFY 08 among counties (23%) was on parent education and parent support groups. This category is used to capture all types of educational courses for parents, including topics such as shaken baby, child development, positive parenting, etc. The second largest category was prevention education programs for children (21%). The third largest category was home visitation (approximately 16%), followed by training for professionals working with children (10%). The following categories were child abuse and neglect awareness activities (10%), family strengthening activities (8%), case management (4%), respite care (3%), resource and referral services (3%), and child development screenings (2%). The board recommended that the categories be more specifically defined. Trust Fund staff agreed to provide additional details to the board. Candace Valach gave an overview of the SFY 2009 Allocations. The Trust Fund is awaiting 13 revised county allocation plans to date.

Additional Items- as Requested by Board

At the request of Vice Chair Allen, Trust Fund staff provided a summary of board meeting attendance. The board discussed how workgroup participation has decreased, and some board members indicated scheduling conflicts that prevent them from participating. The board also discussed the difficulties associated with the late afternoon meeting time, especially during the winter months. The board discussed holding workgroups the day of the board meeting (prior to the board meeting) whenever

possible in order to maximize participation by workgroup members. In addition, several members requested that the meeting time be moved from 3:00 PM to earlier in the day. After discussion and deliberation, Sheriff Kelly moved that the Ohio Children's Trust Fund Board meetings be moved from 3:00 p.m. to 5:00 p.m. on the second Wednesday of each month to 1:00 p.m. to 3:00 p.m. the second Wednesday of each month. Lisa McDuffie seconded. The motion passed unanimously.

The meeting adjourned at 5:09 p.m.